# Unit 3. Using Collaborative Technologies

### 3. The candidate will prepare collaborative technologies for use

**3.3.5 I can adjust settings so that others can access IT tools and devices for collaborative working**

**I can adjust setting so that others can access IT tools and devices for collaborative working as per requirements of work . There should be more than one browser available to avoid compatibility issues . It should be proper theme or colour schemes for web pages because it can affect access example colour blint peoples . there should be appropriate file formats used . It is good choice to use open source content.**